Form RD 1924-2
(Rev. 7-99)

UNITED STATES DEPARTMENT OF AGRICULTURE
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT-FEDERAL HOUSING ADMINISTRATION
U.S. DEPARTMENT OF VETERANS AFFAIRS

FORM APPROVED
OMB NO. 0575-0189
Exp. Date: 03/31/2026

☐ **Proposed Construction**

☐ **Under Construction**

DESCRIPTION OF MATERIALS

No. _____
(To be inserted by Agency)

Property address _____ *City* _____ *State* _____

Mortgagor or Sponsor _____ _____
(Name) (Address)

Contractor or Builder _____ _____
(Name) (Address)

INSTRUCTIONS

1. For additional information on how this form is to be submitted, number of copies, etc., see the instructions applicable to the FHA Application for Mortgage Insurance, VA Request for Determination of Reasonable Value or other, as the case may be.

2. Describe all materials and equipment to be used, whether or not shown on the drawings, by marking an X in each appropriate check-box and entering the information called for in each space. If space is inadequate enter "See misc," and describe under item 27 or on an attached sheet- THE USE OF PAINT CONTAINING MORE THAN THE PERCENT OF LEAD BY WEIGHT PERMITTED BYLAW IS PROHIBITED.

3. Work not specifically described or shown will not be considered unless required, then the minimum acceptable will be assumed. Work exceeding minimum requirements cannot be considered unless specifically described.

4. Include no alternates, "or equal" phrases, or contradictory items. (Consideration of a request for acceptance of substitute materials or equipment is not thereby precluded.)

5. Include signatures required at the end of this form.

6. The construction shall be completed in compliance with the related drawings and specifications, as amended during processing. The specifications include this Description of Materials and the applicable building code.

1. EXCAVATION:
Bearing soil, type _____

2. FOUNDATIONS:
Footings: concrete mix _____ ; strength psi _____ Reinforcing _____
Foundation wall: material _____ Reinforcing _____
Interior foundation wall: material _____ Party foundation wall _____
Columns: material and sizes _____ Piers: material and reinforcing _____
Girders: material and sizes _____ Sills: material _____
Basement entrance areaway _____ Window areaways _____
Waterproofing _____ Footing drains _____
Termite protection _____
Basementless space: ground cover _____ ; insulation _____ ; foundation vents _____
Special foundations _____
Additional information _____

3. CHIMNEYS:
Material _____ Prefabricated *(make and size)* _____
Flue lining: material _____ Heater flue size _____ Fireplace flue size _____
Vents *(material and size):* gas or oil heater _____ ; water heater _____
Additional information: _____

4. FIREPLACES:
Type: ☐ solid fuel; ☐ gas-buming; ☐ circulator *(make and size)* _____ Ash dump and clean-out _____
Fireplace: Facing _____ ; lining _____ ; hearth _____ ; mantel _____
Additional information: _____

5. EXTERIOR WALLS:
Wood frame: wood grade, and species _____ ☐ Comer bracing. Building paper or felt _____
sheathing _____ ; thickness _____ ; width _____ ☐ solid; ☐ space _____" o.c.; ☐ diagonal; _____
Siding _____ ; grade _____ ; type _____ ; size _____ ; exposure _____" ; fastening _____
Shingles _____ ; grade _____ ; type _____ ; size _____ ; exposure _____" ; fastening _____
Stucco _____ ; thickness _____ ; Lath _____, weight _____lb.
Masonry veneer _____ Sills _____ Lintels _____ Base flashing _____
Masonry: ☐ solid ☐ faced ☐ stuccoed; total wall thickness _____ ; facing thickness _____" ; facing material _____
Backup material _____ ; thickness _____ ; bonding _____
Door sills _____ Window sills _____ Lintels _____ Base flashing _____
Interior surfaces: dampproofing, _____ coats of _____ ; furring _____
Additional information: _____
Exterior painting: material _____ ; number of coats _____
Gable wall construction: ☐ same as main walls; ☐ other construction _____

6. FLOOR FRAMING:
Joists; wood, grade, and species _____ ; other _____ ; bridging _____ ; anchors _____
Concrete slab: ☐ basement floor; ☐ first floor; ☐ ground supported; ☐ self-supporting; mix _____ ; thickness _____ ,
reinforcing _____ ; insulation _____ ; membrane _____
Fill under slab; material _____ ; thickness _____" ; Additional information: _____

7. SUBFLOORING: *(Describe underflooring for special floors under item 21.)*
Material: grade and species _____, size _____ , type _____
Laid: ☐ first floor; ☐ second floor ☐ attic _____sq. ft; ☐ diagonal; ☐ right angles. Additional information: _____

8. FINISH FLOORING: *(Wood only. Describe other finish flooring under item 21.)*

LOCATION	ROOMS	GRADE	SPECIES	THICK-NESS	WIDTH	BLDG.PAPER	FINISH
First floor							
Second floor							
Attic floor	sq. ft.						

Additional information- _____

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0042 and 0575-0189, which expires 03/31/2026. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information. All responses to this collection of information are voluntary. Any questions on this burden can be sent to ICRMTRequests@usda.gov.

9. PARTITION FRAMING:

Studs: wood, grade, and species _____ size and spacing _____ Other _____

Additional information: _____

10. CEILING FRAMING:

Joists: wood, grade, and species _____ Other _____ Bridging _____

Additional information: _____

11. ROOF FRAMING:

Rafters: wood, grade, and species _____ Roof trusses (see detail): grade and species _____

Additional information: _____

12. ROOFING:

Sheathing: wood, grade, and species _____ ☐ solid ☐ spaced _____" O.C.

Roofing _____ ; grade _____ ; size _____ ; type _____

Underlay _____ ; weight or thickness _____ ; size _____ ; fastening _____

Built-up roofing _____ ; number of plies _____ ; surface material _____

Flashing: material _____ ; gage or weight _____ ☐ gravel stops; ☐ snow guards

Additional information: _____

13. GUTTERS AND DOWNSPOUTS:

Gutters: material _____ ; gage or weight _____ ; size _____ ; shape _____

Downspouts: material _____ ; gage or weight _____ ; size _____ ; shape _____ ; number _____

Downspouts connected to: ☐ Storm sewer; ☐ sanitary sewer; ☐ dry-well. ☐ Splash blocks: material and size _____

Additional information: _____

14. LATH AND PLASTER:

Lath ☐ walls, ☐ ceilings: material _____ ; weight or thickness _____ Plaster: coats _____ ; finish _____

Dry-wall ☐ walls, ☐ ceilings: material _____ ; thickness _____ ; finish _____

Joint treatment _____

15. DECORATING: (Paint, wallpaper, etc.)

ROOMS	WALL FINISH MATERIAL AND APPLICATION	CEILING FINISH MATERIAL AND APPLICATION
Kitchen		
Bath		
Other		

Additional information: _____

16. INTERIOR DOORS AND TRIM:

Doors: type _____ ; material _____ ; thickness _____

Door trim: type _____ ; material _____ Base: type _____ ; material _____ ; size _____

Finish: doors _____ ; trim _____

Other trim *(item, Type and location)* _____

Additional information: _____

17. WINDOWS:

Windows: type _____ ; make _____ ; material _____ ; sash thickness _____

Glass: grade _____ ☐ sash weights; ☐ balances, type _____ ; head flashing _____

Trim: type _____ ; material _____ Paint _____ ; number coats _____

Weatherstripping; type _____ ; material _____ Storm sash, number _____

Screens: ☐ full; ☐ half-, type _____ ; number _____ ; screen cloth material _____

Basement windows: type _____ ; material _____ ; screens, number _____ ; Storm sash, number _____

Special windows _____

Additional information: _____

18. ENTRANCES AND EXTERIOR DETAIL:

Main entrance door: material _____ ; width _____ ; thickness _____ Frame: material _____ ; thickness _____

Other entrance doors: material _____ , width _____ thickness _____ Frame: material _____ ; thickness _____

Head flashing _____ Weatherstripping: type _____ ; saddles _____

Screen doors: thickness _____ ; number _____ ; screen cloth material _____ Storm doors: thickness _____ ; number _____

Combination storm and screen doors: thickness _____ number _____ ; screen cloth material _____

Shutters: ☐ hinged; ☐ fixed. Railings _____ ; Attic louvers _____

Exterior millwork: grade and species _____ Paint _____ ; number coats _____

Additional information: _____

19. CABINETS AND INTERIOR DETAIL:

Kitchen cabinets, wall units: material _____ ; lineal feet of shelves _____ ; shelf width _____

Base units: material _____ ; counter top _____ ; edging _____

Back and end splash _____ Finish of cabinets _____ ; number coats _____

Medicine cabinets: make _____ ; model _____

Other cabinets and built-in furniture _____

Additional information: _____

20. STAIRS:

STAIR	TREADS		RISERS		STRINGS		HANDRAIL		BALUSTERS	
	Material	Thickness	Material	Thickness	Material	Thickness	Material	Thickness	Material	Thickness
Basement										
Main										
Attic										

Disappearing: make and model number _____

Additional information: _____

21. SPECIAL FLOORS AND WAINSCOT: (Describe carpet as listed in Certified Products Directory.)

	Location	Material, Color, Border, Sizes, Gage, Etc.	Threshold Material	Wall Base Material	Underfloor Material
Floors	Kitchen				
	Bath				

	Location	Material, Color, Border, Sizes, Gage, Etc.	Height	Height Over Tub	Height in Showers (From Floor)
Wainscot	Bath				

Bathroom accessories: ☐ Recessed; material _____; number _____; ☐ Attached; material _____; number _____

Additional information: _____

22. PLUMBING

Fixture	Number	Location	Make	Mfr's Fixture Identification No.	Size	Color
Sink						
Lavatory						
Water closet						
Bathtub						
Shower over tub						
Stall shower						
Laundry trays						

A ☐ Curtain rod A ☐ Door ☐ Shower pan: material _____

Water supply: ☐ public; ☐ community system: ☐ individual (private) system.*

Sewage disposal ☐ public; ☐ community system: ☐ individual (private) system.*

** Show and describe individual system in complete detail in separate drawings and specifications according to requirements.*

House drain (inside); ☐ cast iron; ☐ tile; ☐ other _____ House sewer (outside): ☐ cast iron; ☐ tile; ☐ other _____

Water piping: ☐ galvanized steel; ☐ copper tubing; ☐ other _____ Still cocks, number _____

Domestic water heater: type _____; make and model _____ ; heating capacity _____

_____ gph. 100' rise. Storage tank: material _____ ; capacity _____ gallons.

Gas service: ☐ utility company; ☐ liq. pet. gas; ☐ other _____ Gas piping: ☐ cooking; ☐ house heating.

Footing drains connected to ☐ storm sewer; ☐ sanitary sewer; ☐ dry well. Sump pump; make and model _____

_____; capacity _____ ; discharges into _____

23. HEATING

☐ Hot water. ☐ Steam. ☐ Vapor. ☐ One-pipe system. ☐ Two-pipe system.

☐ Radiators. ☐ Convectors. ☐ Baseboard radiation. Make and model _____

Radiant panel: ☐ floor; ☐ wall; ☐ ceiling. Panel coil: material _____

☐ Circulator. ☐ Return pump. Make and model _____ ; capacity _____ gpm.

Boiler: make and model _____ Output _____ Btuh.; net rating _____ Btuh.

Additional information: _____

Warm air: ☐ Gravity. ☐ Forced. Type of system _____

Duct material: supply _____ return _____ Insulation _____ ; thickness _____ ☐ Outside air intake.

Fumance: make and model _____ Input _____ Btuh.;output _____ Btuh.

Additional information: _____

☐ Space heater; ☐ floor furnace; ☐ wall heater. Input _____ Btuh.; output _____ Btuh.; number units _____

Make, model _____ Additional information: _____

Controls: make and types _____

Additional information: _____

Fuel: ☐ Coal; ☐ oil; ☐ gas; ☐ liq. pet. gas; ☐ electric; ☐ other _____ ; storage capacity _____

Additional information: _____

Firing equipment furnished separately: ☐ Gas burner, conversion type. ☐ Stoker: hopper feed ☐ ;bin feed ☐

Oil burner: ☐ pressure atomizing; ☐ vaporizing _____

Make and model _____ Control _____

Additional information: _____

Electric heating system: type _____ Input _____ watts;@ _____ volts; output _____ Btuh.

Additional information: _____

Ventilating equipment: attic fan, make and model _____ , capacity _____ cfm.

Kitchen exhaust fan, make and model _____

Other heating, ventilating, or cooling equipment _____

24. ELECTRIC WIRING:

Service; ☐ overhead; ☐ underground. Panel: ☐ fuse box; ☐ circuit-breaker; make _____ AMP's _____ No. circuits _____

Wiring: ☐ conduit: ☐ armored cable; ☐ nonmetallic cable; ☐ knob and tube; ☐ other _____

Special outlets: ☐ range; ☐ water heater; ☐ other _____

☐ Doorbell. ☐ Chimes. Push-button locations. _____ Additional information: _____

25. LIGHTING FIXTURES:

Total number of fixtures _____ Total allowance for fixtures, typical installations, $ _____

Nontypical installation _____

Additional information: _____

26. **INSULATION:**

Location	Thickness	Material, Type, and Method of Installation	Vapor Barrier
Roof			
Ceiling			
Wall			
Floor			

27. **MISCELLANEOUS:** *(Describe any main dwelling materials, equipment, or construction items not shown elsewhere; or use to provide additional information where the space provided was inadequate. Always reference by item number to correspond to numbering used on this form.)*

HARDWARE: *(make, material, and finish.)*

SPECIAL EQUIPMENT: *(State material or make, model and quantity. Include only equipment and appliances which are acceptable by local law, custom and applicable FHA standards. Do not include items which, by established custom, are supplied by occupant and removed when he vacates premises or chattels prohibited by law from becoming realty.)*

PORCHES:

TERRACES:

GARAGES:

WALKS AND DRIVEWAYS:

Driveway: width _____ ; base material _____; thickness _____ ; surfacing material _____ ; thickness _____

Front walk: width _____ ; material _____ thickness _____; Service walk: width _____ ; material _____ ; thickness _____

Steps: material _____ ; treads _____; risers _____; Check walls _____

OTHER ONSITE IMPROVEMENTS:

(Specify all exterior onsite improvements not described elsewhere, including items such as unusual grading, drainage structures, retaining walls, fence, railings, and accessory structures.)

LANDSCAPING, PLANTING, AND FINISH GRADING:

Topsoil _____" thick: ☐ front yard: ☐ side yards; ☐ rear yard to _____ feet behind main building.

Lawns *(seeded, sodded, sprigged):* ☐ front yard _____; ☐ side yards _____; ☐ rear yard _____

Planting: ☐ as specified and shown on drawings; ☐ as follows:

_____ Shade trees, deciduous. _____" caliper.

_____ Low flowering trees, deciduous. _____, to _____'

_____ High-growing shrubs, deciduous. _____, to _____'

_____ Medium-growing shrubs, deciduous, _____, to _____'

_____ Low-growing shrubs, deciduous. _____, to _____'

_____ Evergreen trees _____, to _____', B & B.

_____ Evergreen shrubs _____ to _____', B & B.

_____ Vines, 2-years

IDENTIFICATION. This exhibit shall be identified by the signature of the builder, or sponsor, and/or the proposed mortgagor if the latter is known at the time of application.

Date _____ Signature _____

Signature _____